

ABBY MANDRIS

PROFESSIONAL SUMMARY



CONTACT

📞 343-202-1303

✉️ abbymandris@gmail.com

SKILLS

Leadership

Management

Adaptability

Customer Service

Collaboration

Project Development

Marketing

Microsoft Office

Adobe Creative Suite

Website and Social Media Development

EDUCATION

Bachelor of Fine Arts: Visual Media

Rochester Institute of Technology

2013-2017

**Regents Diploma
with Advanced Designation**

Alden Central High School

2009-2013

PROFILE

- Abby Mandris is an organized and motivated employee with superior management and leadership skills. She is seeking to join an organization as a respected team member to help enhance and exemplify their values.

WORK EXPERIENCE

Client Service Representative

VCA Carp Road Animal Hospital Fall 2023-Present

- Create a welcoming and professional client service experience.
- Contribute to clear communication and seek to address any questions or concerns.
- Routinely contribute to the organization of the practice and work to ensure all guests leave with a lasting positive impression.

Shift Leader

Rideau Valley Wildlife Sanctuary Spring 2023 to Fall 2023

- Triage and assessed animal intakes.
- Provided care to wildlife patients including feeding, medication, and additional procedures as necessary.
- Aided staff and volunteers with daily tasks

Manager

Cherry Hill Programs Winter 2022 to Spring 2023

- Managed a team of associates.
- Responsible for opening and closing procedures such as managing the till.
- Exhibited excellent customer service; greeted clients and worked alongside families during the busy holiday season.

Social Media Coordinator

Hawk Creek Wildlife Center Summer 2018 to Fall 2021

- Researched and composed educational materials on ambassador species.
- Managed dynamic social media content and outreach to share our mission to the community.
- Assisted in daily tasks such as animal care prep, photographing and presenting at events, and being a resource for staff and volunteers to rely on.

Volunteer

Young Adults in Global Mission Summer 2017 to Summer 2018

- Experienced accompaniment within a host community.
- Embraced discussions of marginalized peoples and processed cultural diversity on a global scale.
- Assisted the faculty and students at an eSwatini Primary school.